

PROCEDURES TO APPROVE EMERGENCY DEBRIS MANAGEMENT SITES FOR HURRICANE GENERATED DEBRIS

Complete the attached Emergency Debris Management Site Evaluation & Request Form and specifically note whether the site was used previously. To prevent any delay in receiving your written approval, please make sure all of the requested information on the Emergency Debris Management Site Evaluation & Request Form is supplied and is as accurate as possible. Refer to Section 5.0 of the DEQ Comprehensive Plan for Disaster Clean-up and Debris Management for more information on debris management sites.

To aid in selecting an appropriate site, the following criteria should be considered:

- Does the site have historical preservation approval? Pre-approval can not be granted until this is completed. Previously approved sites should have received SHPO documentation.
- What is the proposed use for this site?
- Is it easily accessible by the types of vehicles transporting the debris?
- Is it removed from obstructions such as power lines and pipelines?
- Is the site considered to be a wetland area, as defined by the U.S. Army Corps of Engineers?
- Is the general site topography conducive to the activity that will be conducted there?
- Are there nearby occupied residences and/or businesses that will be inconvenienced or adversely affected by use of this site?
- Is the size sufficient for its intended use?
- Is the soil type suitable for its intended use?
- Is the site a previously authorized location that is being reactivated for use?
- Is the site located near water bodies such as rivers, lakes or streams and their proximity to occupied dwellings?
- What is its proximity to the impacted area?
- Ownership of site? If not government owned, the applicant needs to have secured access rights to the property.

Once DEQ receives this request, the site suitability will be determined based on the information provided and/or inspection of the proposed site by DEQ personnel.

The governing authority will be notified when the site is approved and the information will be available to the public on the DEQ website. <http://www.deq.louisiana.gov>

Vegetative sites will be required to implement reductions of the vegetative debris stream utilizing chipping, grinding, recycling or other methodologies as directed in LA R.S. 30:2413.1. For more information on vegetative reductions and the Weekly Debris Management Reports (WDMRs) you can email degdebrisreduction@la.gov.

Email the completed form to degdebrisrequest@la.gov or fax to 225-325-8236.

Email debris questions to degdebrisinquiry@la.gov or call 225-219-3070

LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY			
Emergency Debris Management Site Evaluation & Request Form*			
Date:		Site Action Being Requested	
AI #: <i>(if issued)</i>		<input type="checkbox"/> New <input type="checkbox"/> Pre-approval <input type="checkbox"/> Previously-approved <input type="checkbox"/> Modification <i>(check all that apply)</i>	
Applicant Name <i>(City, Parish, Agency)</i>			
Government Applicant Type	Please check one: <input type="checkbox"/> Parish <input type="checkbox"/> Municipality <input type="checkbox"/> Other <input type="checkbox"/> State <input type="checkbox"/> Federal <i>(Other: school boards, waste districts, park commissions, quasi-governmental agencies)</i>		
Applicant Official	Name	Title	
Mailing address			
	PO/St.	City	Zip
Phone & Email			
Unique Site Name			
Site Location	Address	City/Zip	Parish
Hours of Operation		Days	Burning Restriction: 8:00 am - 5:00 pm
Site Description			
	<i>Location of facility. Please provide the specific street, road, highway, interstate, and/or location directions for this site. (Landmarks, mile markers, attach detailed directions, if necessary.)</i>		
Site Entrance GPS <i>(required for approval)</i>	LAT:	LONG:	GPS Data File #: <i>(Decimal Degrees required)</i>
Contact @ site:			
	Name	Title	
Site Contact Phone			Email:
Official Completing Form			
Mailing address			
	City		Zip
Phone & Email			
Site Operator Name			
Site Operator Contact <i>(phone & email)</i>			
Site Owner Name <i>(if not applicant)</i>			
Site Owner Address			
Site Owner Contact <i>(phone & email)</i>			
Comments or additional information:			
* To prevent any delay in receiving your written approval, please make sure all of the requested information on the Emergency Debris Management Site Evaluation & Request Form is supplied and is as accurate as possible.			

Requested Activities		Date:	AI:
<input type="checkbox"/> Staging	<input type="checkbox"/> Vegetative Debris <input type="checkbox"/> Electronic waste	<input type="checkbox"/> C&D Debris <input type="checkbox"/> White Goods	<input type="checkbox"/> Wood Waste <input type="checkbox"/> HHW <input type="checkbox"/> Vessels/Vehicles <input type="checkbox"/> Orphan Drums
<input type="checkbox"/> Chipping/Grinding	<input type="checkbox"/> Vegetative Debris <input type="checkbox"/> Wood Waste		
<input type="checkbox"/> Burning	<input type="checkbox"/> Vegetative Debris Parish burn permit or wavier obtained? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
	Burning Mechanism <input type="checkbox"/> Open <input type="checkbox"/> ACD (<i>Air Curtain Destructor</i>) <input type="checkbox"/> Pit		
<input type="checkbox"/> Disposal	<input type="checkbox"/> Vegetative <input type="checkbox"/> Wood Waste <input type="checkbox"/> C&D (<i>justification & waiver required</i>)		
<input type="checkbox"/> Recycling	<input type="checkbox"/> Metals <input type="checkbox"/> Electronic Waste <input type="checkbox"/> White Goods <input type="checkbox"/> C&D <input type="checkbox"/> Tires <input type="checkbox"/> Other: (list)		
Working Area GPS Information:	LAT: LONG: GPS Data File #: (Decimal Degrees Preferred)		
SITE CRITERIA			
1. 100 feet from property boundaries and on-site structures?		<input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> N/A	
2. 1000 feet from residences, schools, hospitals, clinics, private wells and septic tank systems?		<input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> N/A	
3. 100 feet from surface waters?		<input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> N/A	
4. 250 feet from potable wells (demolition debris)?		<input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> N/A	
5. 300 feet from grinding operations to residences, business properties, publicly roads or properties?		<input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> N/A	
6. Is there a potential impact to nearby businesses and/or residences?		<input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> N/A	
Comments (Explain 1-6)			
7. Is the site located above the 100-year floodplain and outside of wetlands? If no, explain. (The floodplain map used shall be an original Flood Insurance Rate Map prepared by FEMA, a copy of the flood Prone Area Map prepared by the US Geological Survey or a National Wetlands Inventory map that depicts the limits and elevations of any 100 year floodplain or wetland on or adjacent to the proposed site.)		<input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> N/A	
8. Are there any erosion or rainwater runoff control measures needed before approval is made?		<input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> N/A	
9. Are there any site safety issues? (power lines, pipelines, traffic) If yes, explain.		<input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> N/A	
10. Was this site approved for use in a prior disaster? If yes, which disaster and when.		<input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> N/A	
11. Is the requested site use the same as in the last disaster use? If no, explain.		<input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> N/A	
12. Are the site <u>and</u> surrounding area conditions unchanged since the last prior use? If no, explain.		<input type="checkbox"/> Yes <input type="checkbox"/> NO <input type="checkbox"/> N/A	
13. Applicant is responsible for coordinating with the Louisiana State Preservation Office. SHPO: 225-342-8170, FAX 225-342-4480, email: archaeology@crt.state.la.us. Has this been done for this site?		<input type="checkbox"/> Yes <input type="checkbox"/> NO	
I certify that (Applicant) _____ has complied with all the above conditions and will comply with the conditions of the Management Plan and effective Declarations of Emergency and Administrative Order. Signature _____ Print _____ Date* _____ Applicant is responsible for notifying First Responders (911 Center, Fire & Rescue, Law Enforcement and EMS) of the site entrance location and activities at this site.		Office Use Only <input type="checkbox"/> Interim approval <input type="checkbox"/> Copy filed _____ Regional Office Contact _____ HQ Processor Comments:	
Email the completed form to degdebrisrequest@la.gov or fax to 225-325-8236.			
Email questions to degdebrisinquiry@la.gov or call 225-219-3070			